

FIRST BANK AND TRUST PARTNERING WITH CATHOLIC SCHOOLS

FINANCIAL AID - 2021-2022 School Year

First Bank and Trust is partnering with select Catholic schools in the Archdiocese of New Orleans, to process online financial aid applications for parents applying for tuition assistance. First Bank and Trust provides a secure, online, independent financial analysis to assist schools in determining financial aid eligibility.

Please note: If you applied for the 2021-22 Champions of Catholic Education scholarship through FBT, this will serve as the application for Financial Aid from St. Charles Catholic and there is no need to submit a separate application nor pay an additional fee.

How Do I apply for tuition assistance from my child's school?

Please refer to your school's policy regarding financial aid eligibility requirements and submission deadlines. For St. Charles Catholic, you may begin to submit applications starting **March 22, 2021**.

To begin the online process, go to <https://tuitionportal.fbtonline.com> to set up your User Id and Password on the First Bank and Trust portal. If you are already set up as a "user" on the portal, you may use your existing ID and password.

From the Dashboard, click on the "Financial Aid Tab", then click on the "Apply for Financial Aid" link to start your application.

From the "Start" page, begin completing all fields and sections of the application that apply to your family.

You will need the following information to Complete Your Application:

1. Your school's 2021-2022 tuition and fee schedule
2. Your bank's routing number and account number to complete the \$40 processing fee
3. Copy of your signed most recent federal form 1040 income tax return with all W-2's
4. Copies of two (2) most recent employment paystubs for all applicants
5. Copies of all non-taxable income documentation (Social Security and Disability Income)
6. Documentation of monthly rent expense (copy of lease agreement) or mortgage statement
7. Court Orders showing alimony, child support, and any financial agreements

From the "Documentation" page, you will be required to upload the required documents through a secure online process. Documents may also be faxed to First Bank and Trust to the attention of "Financial Aid Processing" at (504) 620-1450 or mailed to First Bank and Trust, 909 Poydras Street, New Orleans, Louisiana 70112.

From the "Payment" page, you will be required to enter your bank's routing number and your bank account number to process the non-refundable \$40.00 application fee.

Once you submit your online application, you will receive a confirmation email from FBT. If additional information or documentation is required, you will be contacted by a bank representative at the email address or phone number provided.

Once the review of your application has been completed, your information will be forwarded to the school for a final determination in awarding tuition assistance and you will be notified by the school of the results of your application. You will not receive tuition assistance results from First Bank and Trust.